

# Namibia

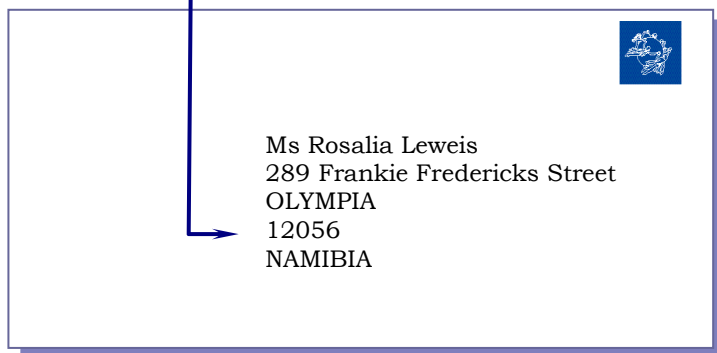
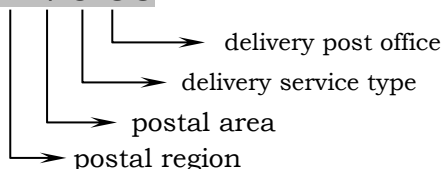
## Postcode

### Postcode type and position

5 digits after the locality name

## Coding method

1 2 0 56



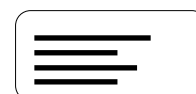
## Position of the address on the envelope

Centered



## Alignment of address lines

Left - aligned



## Address format

The following address lines are used in order from bottom up:

- The last line (above the country name) contains only the postcode.
- The second last line specifies the delivery Post Office name or postal area name.
- Locality line can appear in rural or informal addresses.
- Sub-locality line may be required in some addresses and can appear in rural, informal or urban addresses.
- Line specifying postal delivery point may consist of:
  - PO Box or Private Bag identifier for postal delivery service addresses:
  - the delivery point identifier + street name, or local area for site addresses for physical addresses in urban areas. Site addresses are used for informal areas and for other areas without street names
  - the delivery point identifier + village name for physical addresses in rural areas: The delivery point identifier is a six digit number identifies the delivery point in the village.
- Any lines above the postal delivery point line contain finer-grain specification of internal routing, for example in multi-unit buildings and complexes.
- The first line specifies the addressee.

The regions are not to be specified as these are covered in the postcode.

If the postcode is not specified in the address, then the town should be included in the line used for the postcode.

For machine reading, the address should not contain punctuation marks such as full stops and commas at the end of lines. However special characters [ / - # ! & ] and accents [ ^ ' " ` ] used for vowels as part of the address text are fully tolerated.

## Examples

Postal delivery address:

*P O Box:*

Mr P Rossouw  
PO Box 999  
OKAHANDJA  
12004  
NAMIBIA

*addressee  
p.o. box  
post office  
postcode  
country*

**Examples  
(cont.)**

*Private Bag:*

Ms Virginia Freeman  
Home Loans  
First National Bank  
Private bag 13678  
WINDHOEK  
10005  
NAMIBIA

*addressee  
organization unit  
organization  
private bag  
post office  
postcode  
country*

*Poste restante/PO Counter delivery*

Mr Wilmarc Lewies  
Poste Restante  
OLYMPIA  
10022  
NAMIBIA

*addressee  
poste restante  
post office  
postcode  
country*

Physical address:

*Urban areas:*

Ms. Nangula Hamutenya  
11 Mermaid Street  
Ocean View  
UIS  
13013  
NAMIBIA

*addressee  
premises + street  
sub-locality  
post office  
postcode  
country*

*within multi-unit buildings and complexes*

P. Rossouw Systems Engineering  
23 Punyu Complex  
Main Road  
OLUNO  
15003  
NAMIBIA

*organization  
premises + complex of buildings  
street  
post office  
postcode  
country*

*within organizations:*

Ms. A.N. Bookkeeper  
Accounts department  
Charly's Desert Tours  
B2 Woermann Brock Centre  
11 Sam Nujoma Avenue  
SWAKOPMUND  
13004  
NAMIBIA

*addressee  
organization unit  
organization  
building  
premises + street  
post office  
postcode  
country*

*Rural areas:*

Ms. Rosalia Iwata  
123456 Onamulunga Communal Area  
Olukonda Village  
ONETHINDI  
ONDANGWA  
15002  
NAMIBIA

*addressee  
premises + street  
sub-locality  
locality  
post office  
postcode  
country*

**Examples  
(cont.)**

*Informal areas:*

Alma Negongo  
Plot 10-F  
Section 13  
Goreangab Ext.3

*addressee  
building + premises  
supplementary information  
sub-locality*

GOREANGAB  
10031  
NAMIBIA

*post office  
postcode  
country*

G. Bailey  
Dunenblick General and Airtime store  
1234/9 section 12  
off Justine Street, near New World bar  
MAXUILILI  
WALVIS BAY  
13001  
NAMIBIA

*addressee  
organization  
premises + street  
supplementary information  
locality  
post office  
postcode  
country*

**List of  
administrative  
regions**

**Admin. region**

Erongo  
Hardap  
Karas  
Kavango East  
Kavango West  
Khomas  
Kunene  
Ohangwena  
Omaheke  
Omusati  
Oshana  
Oshikoto  
Otjozondjupa  
Zambezi

**Regional capital**

Swakopmund  
Mariental  
Keetmanshoop  
Rundu  
Nkurenkuru  
Windhoek  
Opuwo  
Eenhana  
Gobabis  
Outapi  
Oshakati  
Omuthiya  
Otjiwarongo  
Katima Mulilo

**Contact**

The General Manager  
Postal Services  
Namibia Post Limited  
PO BOX 287  
WINDHOEK  
NAMIBIA

Tel: +264 61 201 3116 /3042 /3069  
Fax: +264 61 225 702  
Email: [clementdu@nampost.com.na](mailto:clementdu@nampost.com.na)  
Email: [mailqueries@nampost.com.na](mailto:mailqueries@nampost.com.na)

**Website**

[www.nampost.com.na/](http://www.nampost.com.na/)