

# Denmark

## Postcode

## Postcode type and position

4 digits to the left of the locality name.

## Coding method

**8 6 6 0**



## Address format

- The address consists of a maximum of six lines (seven for international mail).
- Each line should not contain more than 54 characters and spaces.
- The lines of the address are justified to the left.
- In the same font size and format, preferable 10 or 12 font
- There should be no extra spaces between characters or words.
- There should be no extra spaces between two address lines.
- It is recommended that no part of the address be underlined.

## Correct addressing

- 1 Customer number, if available.
- 2 Civil status and name of addressee.
- 3 For the attention of (+ name), if necessary.
- 4 Street name, house number, floor number and if available the name of the district.
- 5 P.O. Box and number, if necessary.
- 6 Postcode, one space and locality name (delivery office).

## Examples

Home delivery:

Hr. Henrik Nielsen  
Kastanievej 15, 2, Agerskov  
8660 SKANDERBORG  
DENMARK

*street name, house number, floor, district  
postcode + locality*

P.O. Box delivery:

Hr. Henrik Nielsen  
Postboks 321  
8660 SKANDERBORG  
DENMARK

*P.O box  
postcode + locality*

## Territories and country subdivisions

Territories:	ISO 3166-1 Alpha 3 code
Faroe Islands	FRO
Greenland	GRL

## Denmark (cont.)

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### Contact

Post Danmark A/S  
Troels Thomsen  
International Post  
Tietgensgade 37  
1566 COPENHAGEN V  
DENMARK

Troels Thomsen  
Tel: (+45) 33 61 40 07  
Fax: (+45) 33 61 40 04  
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### Website

[www.postdanmark.dk](http://www.postdanmark.dk)

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